

## **The Pope Francis Catholic Multi-Academy Company Catholic Ethos and Mission Committee (LGB) – Terms of Reference**

Revised 14/01/2022

### **Purposes of the committee**

The over-arching purpose of the PFMAC and (by delegation) all of its committees, is to deliver our mission: *We believe each person is a unique creation made in the image of and likeness of God, called by name, with a special vocation and gifts to bring to the world. We seek to develop these talents in each individual by being a beacon for Catholic education in Oxfordshire.*

Our vision is:

- *To provide a culture, ethos and practice in each school that is distinctively Catholic, with the love of God at the centre, offering service and reconciliation to all.*
- *To grow, develop and continue to provide opportunities and experiences to encourage our students, at every stage of progress, to achieve their full potential, preparing them to face the future with confidence and a sense of their place in our diverse society.*
- *To provide outstanding teaching and learning enabling our pupils to become self-motivated, aspirational lifelong learners.*
- *To enhance, broaden and strengthen effective relationships between our parishes, homes and schools, thereby continuing to grow in faith and understanding together.*
- *To value all students, staff, parents and carers who attend and/or work in our schools, whether Catholic, of other faiths or none.*

We are a Catholic Multi Academy Company within the Archdiocese of Birmingham; our founders are the Barberi and Newman Academy Trust. We have a close working relationship with the Diocesan Education Service, the Local Authority, the Department for Education, the Education and Skills Funding Agency and other local schools and academies.

The specific purposes of this committee are:

- To articulate and promote the distinctive Catholic values of the school.
- To advise and support the development of effective partnership between the school, the local parishes and deanery, and the wider community.
- To monitor the spiritual and pastoral care of all members of our school, ensuring that leaders are supported and trained.
- To ensure the appropriate provision of Chaplaincy is available for the school.

### **Membership**

- Membership and terms of reference will be reviewed annually by the Board (see below).
- The committee will be comprised of three LGB members and up to three co-opted members.

## **Meetings**

The committee will meet as necessary and at least three times per year. The Committee shall elect a Chair annually who will be responsible for ensuring the agendas are produced, minutes of the meeting are taken and a report presented to the subsequent Board of Directors meeting.

## **Quorum**

The quorum shall be three members of the committee of whom two must be LGB members. (It is the responsibility of officers to alert the clerk in the event of known non-attendance of meeting).

## **Terms of Reference**

- To monitor the effectiveness and impact of partnership between appropriate key stakeholders.
- To support and monitor the school's empowerment of children and young people particularly through pupil voice.
- To monitor the effectiveness of school to home communication with a focus on how effectively the school communicates its values to the parents and wider community thereby ensuring quality communication through listening to parents in the community and responding to need.
- To promote and develop and evaluate the effectiveness of links between the school and local parishes.
- To monitor the pastoral care of children in the school including how the school enables all pupils to flourish.
- To support and develop the Spiritual, Moral, Social and Cultural aspects of our academies including the provision and impact of collective worship with the tradition of the Catholic Church.
- To monitor personal development, behaviour and welfare outcomes for schools in the PFMAC.
- To ensure that Relationships and Sex Education (RSE) is provided in accordance with the Law and the teachings of the Catholic Church.
- To ensure that Religious Education is taught in accordance with the teachings of the Catholic Church.
- To promote and develop links between the school and other faith organisations.
- To work collaboratively with the PFMAC Board of Directors and the Diocesan Board of Education to support the fulfilment of its core aims and statutory responsibility for church academies.
- To ensure that the Local Governing Bodies meet the requirements of the appropriate scheme of delegation and have oversight of the appointment of LGB members.
- To support Section 48 Inspections.

## **Powers of the committee**

- The Committee has powers to make recommendations to the LGB but it may not exercise full delegated decision-making powers for reserved matters in particular respects; for instance, decisions involving additional expenditure in excess of funds delegated to it, which should be referred to the full LGB.
- No vote on any matter may be taken unless the majority of members are present. The Chair has a casting vote.

## **Recording and reporting of meeting**

A clerk is appointed to the Committee, who will produce minutes of all meetings to be circulated before the full LGB meeting following the Committee meeting.

## **Review of terms of reference**

Annually, by the full Board of PFMAC.