



The
Pope Francis Catholic
Multi Academy Company

The Pope Francis Catholic Multi-Academy Company

Education Standards Committee (LGB) – Terms of Reference

Revised 14/01/2022

Purposes of the committee

The over-arching purpose of the PFMAC and (by delegation) all of its committees, is to deliver our mission: *We believe each person is a unique creation made in the image of and likeness of God, called by name, with a special vocation and gifts to bring to the world. We seek to develop these talents in each individual by being a beacon for Catholic education in Oxfordshire.*

Our vision is:

- *To provide a culture, ethos and practice in each school that is distinctively Catholic, with the love of God at the centre, offering service and reconciliation to all.*
- *To grow, develop and continue to provide opportunities and experiences to encourage our students, at every stage of progress, to achieve their full potential, preparing them to face the future with confidence and a sense of their place in our diverse society.*
- *To provide outstanding teaching and learning enabling our pupils to become self-motivated, aspirational lifelong learners.*
- *To enhance, broaden and strengthen effective relationships between our parishes, homes and schools, thereby continuing to grow in faith and understanding together.*
- *To value all students, staff, parents and carers who attend and/or work in our schools, whether Catholic, of other faiths or none.*

We are a Catholic Multi Academy Company within the Archdiocese of Birmingham; our founders are the Barberi and Newman Academy Trust. We have a close working relationship with the Diocesan Education Service, the Local Authority, the Department for Education, the Education and Skills Funding Agency and other local schools and academies.

The specific purpose of this committee is to monitor the work of the school in terms of the quality and standards of its schools' education curriculum delivery and outcomes for its pupils. To make appropriate comments and recommendations on such matters to the LGB on a regular basis and refer major issues to the LGB for ratification.

Membership

Membership and terms of reference will be reviewed annually by the Board of Directors (see below).

- The committee shall consist of between 3 and 5 LGB members chosen by the full LGB. The committee may have such co-opted non-voting members as the LGB shall appoint. The number of LGB members must exceed the number of non-LGB members on the committee.

Meetings

The committee will meet as necessary and at least once per term. The Committee shall elect a Chair annually who will be responsible for ensuring the agendas are produced, minutes of the meeting are taken and a report presented to the subsequent meeting.

Quorum

The quorum shall be three members of the committee of whom two must be LGB members. (It is the responsibility of officers to alert the clerk in the event of known non-attendance of meeting).

Terms of Reference

- To ensure the Catholic ethos and values are upheld and permeates all aspects of school improvement.
- To monitor and evaluate education quality, standards and impact on a regular basis.
- To scrutinise that targets for pupils' progress and attainment are appropriate.
- To monitor and evaluate the school's performance through a range of measures, including half-termly reports from officers based on tracking data and school visits, the SEF, Ofsted and Diocesan Section 48 reports, ensuring appropriate action is planned and taken in order for the school to meet agreed targets.
- To monitor that all reasonable measures are taken to identify that vulnerable groups' requirements are being met, including through annual SEND reviews, and the effective deployment of Pupil Premium Grant.
- To ensure that an appropriate, high-quality school development plan is written, in place, implemented and regularly monitored and reviewed at LGB level.
- To support and promote rich curriculum development, engaging with national guidance as appropriate.
- Through the Headteacher, oversee the curriculum in the school, ensuring that the intended impact is evaluated and documented.
- To evaluate summative information on the performance of the school comparing this to National figures.
- To ensure that school improvement resources are properly prioritised.
- To monitor the operational risk of school failure due to ineffective school leadership and management and/or school standards, as defined in the Risk Register, and take appropriate action through officers.

Powers of the committee

The committee has full delegated decision-making powers other than for decisions involving additional expenditure in excess of funds delegated to it, which should be referred to the full LGB.

No vote on any matter may be taken unless a quorum is present. The Chair has a casting vote.

Recording and reporting of meeting

A clerk is appointed to the committee, who will produce minutes of all meetings to be circulated before the full LGB meeting following the committee meeting.

Review of terms of reference and membership

This will be undertaken annually, by the full Board of PFMAC.