St Joseph's Catholic Primary School

Brook Lane, Thame, Oxfordshire, OX9 2AB
01844 214278 | www.st-josephs.oxon.sch.uk

Midday Supervisor

Permanent | 10 hours per week | Term time only (38 weeks per year)

Monday to Friday, 11.15 am to 1.15 pm

£25,219 per annum (FTE) | £5,686.16 actual salary per annum

Start date: As soon as possible

We are looking for a caring, patient and approachable Midday Supervisor to join our team and help make lunchtimes safe, calm and welcoming for every child.

About the role

- Supervise pupils in the dining hall, playground and classrooms as needed. Follow school policies, deal with minor incidents, give first aid as appropriate and refer concerns to the lead first aider or senior staff.
- Help children queue, use cutlery and eat independently where possible. Encourage good table manners and help clear and clean the dining hall during and after lunch.
- Encourage inclusive play and positive behaviour in line with the school's behaviour policy. Help pupils resolve minor disagreements calmly and fairly.
- Support pupils' wellbeing and any additional needs as directed by school staff. Follow safeguarding and health and safety procedures and report safeguarding concerns immediately to the Designated Safeguarding Lead.

The successful candidate will

- Be caring, patient and approachable, understand the needs of young children and supervise groups confidently.
- Communicate well, work as part of a team, support our Catholic ethos and be committed to safeguarding and promoting children's wellbeing.

Experience in a school or childcare setting, basic first aid training or a willingness to train, and knowledge of positive behaviour strategies are desirable.

What we offer

You'll join a supportive staff team and a welcoming school community within the Pope Francis Catholic Multi Academy Company. We welcome applicants of all faiths and none.

How to apply

Please complete the CES application form and email it to dmarban@st-josephs.oxon.sch.uk or post it to Diana Marban at the school address above. To arrange a visit, please call the school office.

We are committed to safeguarding and promoting the welfare of children and adults. All job offers are subject to an enhanced DBS check and at least two satisfactory written references.